

HUMAN SERVICES CASEWORK SUPERVISOR

Code: 506700

Pay Grade: 25 (\$41,600.00 - 56,929.60/yr.)

Open for Recruitment: June 13, 2013 - *Until Canceled*

Only Employees With Promotional Status In The Department Of Health & Human Services May Apply.

JOB DESCRIPTION

This position is professional social services work of a supervisory nature in directing, overseeing, and reviewing the work and activities of a unit of caseworkers and support staff in the areas of child protection, adoption, substitute care, and/or adult protection.

Typical Duties

- Plans, organizes, directs, and monitors the work activities of Human Services Caseworkers.
- Confers with and counsels Human Services Caseworkers regarding casework and program problems.
- Reviews and compares work performance and/or productivity of subordinate staff with established standards.
- Confers with other agencies and community resources.
- Proposes recommendations for program-wide changes and establishes unit policies, procedures, and goals.
- Coordinates activities between unit and service providers.

MINIMUM REQUIREMENTS

In order to qualify, you must have eight (8) years of education and/or professional experience in social work which includes at least two (2) years experience as a fully licensed social worker* (LSW).



Make a Difference

MAINE

State Government

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- Career Diversity
- Over 10,000 Employees
- Statewide Locations
- Benefits
- Retirement
- Paid Holidays
- Training
- Career Path
- Promotional Opportunities
- Part Time
- Full Time
- Seasonal Jobs

HOW TO APPLY

Clicking on the **APPLY NOW** link next to the job title on the Open Competitive Listing will bring you to the online application process.

ADDITIONAL INFORMATION

Your application evaluation results will be emailed to the address you use to login to your online account.

Qualified applicants will be placed on an Employment Register for this classification.

The Bureau of Human Resources reserves the right to use any scoring methods necessary to identify the most qualified candidates.

Value of State-paid Dental Insurance: \$13.69 biweekly

Value* of State-paid Health Insurance:

- Level 1: 100% State Contribution (employee pays nothing): \$363.77 biweekly
- Level 2: 95% State Contribution (employee pays 5%): \$345.58 biweekly
- Level 3: 90% State Contribution (employee pays 10%): \$327.39 biweekly
- Level 4: 85% State Contribution (employee pays 15%): \$309.20 biweekly

*The level of the actual value of state paid Health Insurance will be based on the employee's wage rate and status with regard to the health credit premium program as of July 1, 2011.

Value of State's share of Employee's Retirement: 11.54% of pay.